



Whippersnappers Risk Assessment for Inclusive Activities

Activity: Baby and Toddler classes College Lodge

Length of activity: 30 - 40 minutes

Staff in Charge: Receptionist

Assessment by: Caroline Burghard/ Abi Davey

Assessment date: 22nd Aug 2020

Number of staff: 2

Number of children: 7 - 10

| Hazard | Risk | Who May be affected | Risk rating h/m/l | Control measures to be put in place | Further Action to be taken |
|--|--|----------------------------|--------------------------|---|--|
| People passing in corridors/Toilets/communal areas | 2 different groups meeting up Between sessions | Children and adults/staff | L | One way system in building. Enter building through front door and exit from back garden gate. | Signage to be installed |
| Toilets | Public and staff not cleaning toilet or changing mats with bacterial spray etc | Children/ adults | M | Cleaning materials and paper towel in toilets and reception staff to manage use of toilets and check toilet has been cleaned after every use. | Lock on toilet door and signage installed. |

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|-------------------------------------|--|----------------------------|--------------------------|---|---|
| People bringing CV 19 onto premises | People attending with CV19 / bringing in CV19 from outside by touching surfaces | Everyone | M | Everyone to have temperature taken & wash their hands before entering the building | Hand sanitizer on arrival and wash there hands as soon as they arrive, whilst walking through to the garden Receptionist has Thermometer 37.7 is the maximum temperature before child or adult needs to go home. |
| Track and Trace | CV19 case disclosed and not being able to tell general public that they may need to self isolate | Everyone | M | Everyone to sign in as they enter the building and to include a contact phone number and email address. | Signing in sheet to be ready for people to fill in on arrival which will include the temperature and phone numbers for Track and Trace |
| Social distancing | Children and adults spread CV 19 | Everyone | M | Children and adults sitting in a circle with at least 1 metre between them whenever possible. Not directly facing one another. Mask should be worn by adults when social distancing is not possible. Family members and house bubbles / | Wipe down bean bags provided for each class and positioned before the class starts. If using any indoor space, masks must be worn by adults, unless medical conditions restrict you otherwise. |

| | | | | friends to group together. | |
|---------------------|--------------------------------|----------------------------|--------------------------|--|---|
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| Props and Materials | Sharing props in a music class | Children and adults | M | Children asked to bring their own props and dressing up . Drums and shakers can be shared when necessary but wiped down inbetween the session. Tutors use props that can easily be wiped down or washed.Tutors don't share props across different classes each week. | Could think about making Whippersnapper wipe down prop bags to give parents with Small drum/ shaker and single props that could be washed after the class. One or 2 props for each class. |
| Singing | Singing can spread CV19 | Children and adults | M | Tutor to try and stay 2 meters from children and use vizer when needed. Keep volume low shouting and singing loudly spreads particles more. | Tutors to be asked to manage this when possible within the class. |
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