



# Whippersnappers Risk Assessment for Inclusive Activities

Activity: Fairyland Event College Lodge

Length of activity: 50 minutes to one hour

Staff in Charge: Receptionist/ Manager

Assessment by: Caroline Burghard/Sarah Goodall

Assessment date: 11<sup>th</sup> Sept 2020 2020

Number of staff: 5

Number of children 3 to 5

<b>Hazard</b>	<b>Risk</b>	<b>Who May be affected</b>	<b>Risk rating h/m/l</b>	<b>Control measures to be put in place</b>	<b>Further Action to be taken</b>
People passing in corridors/Toilets/communal areas	2 different groups meeting up Between sessions	Children and adults/staff	L	One way system in building. Enter woods and garden through back garden gate. Exit from Cabin through House.	Signage to be installed
Toilets	Public and staff not cleaning toilet or changing mats with bacterial spray etc	Children/ adults	M	Cleaning materials and paper towel in toilets and reception staff to manage use of toilets and check toilet has been cleaned after every show	Lock on toilet door and signage installed.

Hazard	Risk	Who May be affected	Risk rating h/m/l	Control measures to be put in place	Further Action to be taken
People bringing CV 19 onto premises	People attending with CV19 / bringing in CV19 from outside by touching surfaces	Everyone	M	Everyone to have temperature taken & wash their hands before entering the building	Hand sanitizer on arrival and wash there hands as soon as they arrive, whilst walking through to the garden and wood Receptionist has Thermometer 37.7 is the maximum temperature before child or adult needs to go home.
Track and Trace	CV19 case disclosed and not being able to tell general public that they may need to self isolate	Everyone	M	Everyone to sign in as they enter the building and to include a contact phone number and email address. All tickets pre booked	Signing in sheet to be ready for people to fill in on arrival which will include the temperature and phone numbers for Track and Trace
Social distancing	Children and adults spread CV 19	Everyone	M	Children and adults from same house hold sitting together with minimum of 1 metre between separate households Designated seating / stations for each Household. Not directly facing one another when possible.	Wipe down bean bags or seats after each house hold moves out of the area ready for next house hold to arrive  If using any indoor space, masks must be worn by adults, unless medical

				Mask should be worn by adults when indoors. Maximun 5 households.	conditions restrict you otherwise.
General cleanliness and wipe down	Spread of CV19	Everyone	M	Each area - Arrival station, woodland, Yurt and Cabin to be wiped down between each bubble attending. Enough time allocated to wipe down between each session.	All staff to be trained in wipe down procedure.
<b>Hazard</b>	<b>Risk</b>	<b>Who May be affected</b>	<b>Risk rating h/m/l</b>	<b>Control measures to be put in place</b>	<b>Further Action to be taken</b>
Props and art Materials	Sharing art materials or touching props	Children and adults	M	Children asked to bring their own fairy wings or dragon costume Each child give their own tray with art materials for activity so children don't touch general art material supply. Story section in cabin children do not touch props.	See individual theatre area sections.
Singing	Singing can spread CV19	Children and adults	M	Actors to try and stay 2 meters from children and use vizer when needed. Keep volume low shouting	Avoid call and response songs.

				and singing loudly spreads particles more.	
<b>Hazard</b>	<b>Risk</b>	<b>Who May be affected</b>	<b>Risk rating h/m/l</b>	<b>Control measures to be put in place</b>	<b>Further Action to be taken</b>
Arrival	People not social distancing when queing	Everyone	M	Markings on the path where people should queue to have their temperature taken wash hands and sign in.	Make sure markings are on path or use stools or chalk to mark the distance
Woodland Area	People not social distancing	Everyone	M	5 stations set up one for each house hold Each house hold can have an individual walk around the woods to see the dinosaur egg, count the foot prints	2 people in woods 1 doing art the other doing tour We may have to split into 2 groups if 5 too many in Yurt.

				see the fairy tree and fairy installations.	
Woodland area 2	Branches in eyes Glass or needles or dangerous items on ground	Everyone	M	Site to be check before event opens, Actors to be made aware and also parents/carers to be told to be careful re branches	Check site before we open everyday and between shows.
Yurt	People unable to social distance	Everyone	M	5 stations set up in the yurt People remain in their station at all times. Yurt roof lifted to allow air Adults wera masks Fairy actor wears vizer and or mask.	We may have to split into 2 groups if 5 is too many or extend activity to use garden so they do half in yurt half outside so no more than 3 house holds in yurt at 1 time?
Yurt 2	Animals entering yurt at night or damage to yurt structure	Everyone		Check Yurt every day before show starts	Check Yurt in morning when doing set up
Cabin	People not social distancing	Everyone	M	Chairs or bean bags set up for each house hold maximum 5 house holds.	Cut out live Dinosaur rap or get children to do gestures only - cut

				<p>Masks worn by adults, Vizer worn by Actor. Actor remains 2 metres from audience at all times.</p>	<p>out children feeding dinosaur with flowers.</p>
--	--	--	--	--	--